

Portland Custodians' Civil Service Board  
Established 1937  
December 17, 2024  
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the December 17, 2024 meeting.

A meeting of the Portland Public Schools Custodian Civil Service Board was held on December 17, 2024, via Google Meet. Mr. Frank Leavitt and Ms. Roshni Sabedra hosted the meeting remotely from their offices in the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. CCSB Board Chair Brian Caufield, Board Member Mr. Paul Hathaway, Board Secretary Jo McClain, and Tim Curtin for SEIU were also in attendance.

The meeting was called to order at 4:04 p.m.

## **OLD BUSINESS**

### **1. Approval of Proposed Minutes of December 3, 2024**

Mr. Caufield moved to approve the minutes of the December 3 meeting as read. Mr. Hathaway seconded the motion and the minutes were approved.

### **2. Approval of Hiring List**

There was 18 applicants for open positions with CCSB. Six were interviewed, with 5 candidates on the hiring list. After the board confirmed that their rules and regulations regarding the application procedure had been followed, Mr. Hathaway moved to approve the list and it was so done.

### **3. Any other Old Business**

There was no other old business other than noting that everyone was continuing the search for new board members.

The next meeting was set for after the first of the new year, 2025.\* The meeting was adjourned at 4:08.

Jo McClain / CCSB Secretary

\*The next meeting was subsequently set for January 2, 2025.